



KATWA COLLEGE

(Affiliated to the University of Burdwan)

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN- 713 130, India

Ref:

Date – 27.06.2022

MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding is made on 27th June, 2022 in Katwa College between **Katwa College**, University of Burdwan and **Purbasthali College**, University of Burdwan.

- Both the institutions namely Katwa College and Purbasthali College hereby agree to encourage academic cooperation through research and study in furtherance of the advancement of learning as stated below:
 - To encourage visits by the faculty from one College to the other & vice-versa for the purpose of fostering academic cooperation and sharing;
 - To facilitate the admission of qualified students from one institution to other & vice-versa for the purpose of enrolling in various undergraduate programs;
 - To foster the exchange of academic publications and scholarly information; and
 - To promote any other academic activities which enhance the above mentioned goals.
- Both the institutions acknowledge that visit by the faculty and students from one College to the other & vice-versa shall be subject to the entry and shall comply with the regulations and policies of the host institution.
- Both the Colleges agree that all expenses, including research material, honoraria and all other costs, shall be the responsibility of the home institution/participating scholars and faculties determined on case-to -case basis. However, each side will make its best efforts to make arrangement within available amenities, accommodation to the visiting faculty and students.
- Both the Colleges agree to review this Memorandum of Understanding after five (5) years following the date of signing, and acknowledge that this Memorandum is subject to revision modification and termination at any time by mutual consent or by 90days written notice by either College.
- Both the Colleges agree that this Memorandum of Understanding is incorporated into, and will provide the foundation and frame work for projects developed by academic and administrative units from the two colleges and documented in other subsequent Agreements.

Secretary/ Principal
Katwa College Governing Body

Principal
Katwa College

WITNESS

IQAC, Coordinator

Phone: (03453) 25049, E-mail: ka@iitb@gmail.com

Coordinator
IQAC
Katwa College



Secretary/ Principal
Purbasthali College Governing Body

WITNESS

IQAC, Coordinator

Website: www.katwacollege.ac.in

Coordinator IQAC
Purbasthali College





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AGREEMENT FOR ACADEMIC INTERCHANGE

Between **Katwa College And Purbasthali College**

This Agreement is made in Katwa College between **Katwa College** and **Purbasthali College**, both affiliated to the University of Burdwan. Both parties desiring to promote and develop cooperation in research and education intend by this Agreement to establish a program of educational cooperation and student and faculty exchange.

I. The REPRESENTATIVES

Specific publicity, recruitment of students and other collaborative projects involving both institutions will be agreed between each institution's representatives. For Katwa College its representative shall be the Head of the Institution. For Purbasthali College its representatives shall be the Head of the Institution. Collaborative activities may be subject to additional terms and conditions agreed in writing between the parties' representatives.


II. STUDENT EXCHANGE PRINCIPLES IN RECIPROCITY

Exchangeshallbereciprocalandbalancedoverthedurationofthisagreement.Each institution may send upto two (2)full-year students or four(4) one-semester students per year, as the number shall be calculated in terms of" student semesters / terms"(e.g., one student for one academic year equals two student semesters / terms). However, this number may vary in any given year, provided a balance of exchanges is obtained over the term of the Agreement. The normal exchange period shall be one semester or one academic year. In the event of an anticipated imbalance, either party may suspend or reduce intake or outflow of students to maintain the balance. Exchange students will be accorded the rights and privileges of regular attendance at the host institution, excluding the rights to graduate and /or earn degrees at the host institution.

The exchange program shall be administered through the Katwa College IQAC Office and Purbasthali College IQAC Office.


Principal
Katwa College




Principal
Purbasthali College
Parulia, Purba Bardhaman

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III. APPLICATION AND ADMISSION

Students who wish to participate in the exchange shall submit applications to the Principal (or other designated official) of their home institution. Exchange students shall be nominated on the basis of criteria determined by the home institution. However, all students must have completed at least two semesters of study at the home institution before beginning the exchange period and have demonstrated superior academic achievement and meet a language proficiency requirement, defined as the capability for students to succeed academically at the host institution. The host institution reserves the right to review these students and to make the final decision concerning their admission. The applications, together with other required documents, will be sent to the host institution by its designated deadline. The head of the host institution retains the right to review these students and to make the final decision concerning their admission. Lack of availability of desired classes may result in denial of otherwise qualified applicants.

IV. FEES AND SCHOLARSHIPS

Exchange students shall pay tuition fees to their home institution while tuition fees will be waived at the host institution. Neither institution shall charge exchange students for tuition or application fees. Exchange students may apply for available scholarships at the host institution. The host institution may collect certain mandatory fees from incoming students which are not required from outgoing students. All such fees will be specified in advance.

V. REGISTRATION AND RECORDS

All exchange students must register on a full-time basis. Records will be established for exchange students as if they were regular Semesters students of the host institution. An official transcript of course work and grades will be mailed to the head of the home institution on the completion of each semester of attendance.

Any academic credit that an exchange student receives from the host institution may be

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transferred back to the home institution in accordance with procedures determined by the home institution.

VI. STUDENT OBLIGATIONS

Exchange students will be responsible for ensuring their own transportation arranged either individually or by the sending institution. Travel costs will be the responsibility of the individual exchange students. Exchange students are responsible for their own financial support and the host institution bears no responsibility for providing funds to an exchange student for any purpose. Exchange students are responsible for securing their own housing accommodations, but the host institution may provide assistance and support in locating appropriate housing. Each institution reserves the right to dismiss any participating student at any time for academic or personal misconduct in violation of established regulations of the host institution. The dismissal of a participant shall not abrogate the agreement for the arrangements regarding other participants. Exchange students are subject to the same rules and regulations as local students. Upon completion of the exchange period at the host institution, the participating students must return to their home institution. No extension of stay will be authorized unless otherwise specified by the home institution.

VII. FACULTY EXCHANGE

Both participating institutions agree to encourage the development of a mutually-beneficial visiting faculty program. Faculty members in this type of exchange may be invited to participate in lectures, workshops, symposia, research and special projects, as well as offer short courses. Visitation lengths, course curricula, and compensation will be determined on a case by case basis.

VIII. PERIOD OF AGREEMENT & REVISION

This Agreement shall be executed on the date of signature and remaining effect for

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five (5) years. It shall be extended automatically for an additional period of one(1)year at each expiration date unless either party gives six (6) months 'advance notice in writing to terminate the Agreement. Both **Katwa College** and **Purbasthali College** shall engage in mutual consultation and negotiation in the event(s) any major issue(s) arise in connection with this Agreement. In the case of any irresolvable problems arising from this Agreement, either institution may terminate with six (6) months' prior notice, provided that exchanges in progress, or agreed to, are not interrupted. In addition, articles of this Agreement may be revised upon mutual consultation of both the parties herein.

For this purpose, the responsible parties will be Dr. Nirmalendu Sarkar, Principal, Katwa College and Dr. Bibhas Chandra Saha, Principal, Purbasthali College.

N.S. Sarkar
Secretary/ Principal
Katwa College Governing Body

Principal
Katwa College

[Signature]
WITNESS
IQAC, Coordinator

Coordinator
IQAC
Katwa College



B. Saha
Secretary/ Principal
Purbasthali College Governing

[Signature]
WITNESS
IQAC, Coordinator

Coordinator IQAC
Purbasthali College

